

August 1, 2017

Dear St. James CCD Families,

First of all, we give each of you a warm welcome back! We hope you had a wonderful summer!

A CCD calendar for the 2017-2018 year will be provided to you in the near future. However, we wanted you to know that the first class will be **Sunday, September 17, at 11:15 AM** after the 10:00 AM Mass. We will now offer CCD classes on the *first* and *third* Sundays of the month. They will begin at 11:15 AM and end at 12:30 PM.

This year, we are again asking for a \$20.00 fee for each child to cover books and supplies. The books will be kept at the CCD office during the CCD school year, but will go home with your child by the last class of the year. Thank you for your understanding in this matter.

Also, because the CCD coordinator is also teaching, we need to continue last year's procedures for dismissal and pickup of each CCD student. This is to ensure your child's safety. Here are the procedures for the 2017-2018 school year.

- There will always be a parish volunteer present in the CCD office during classes. This person will be there to provide entrance to the building, and to assist with any needs that arise during class time.
- On your registration form, you're asked to list the people who are always authorized to pick up your child from CCD. Anyone picking a child up from CCD must be able to show ID if asked.
- If someone not listed on the registration form will be picking your child up, we will need a written note from you, the child's parent or legal guardian. The person picking your child up must also be able to show ID if asked.
- Finally, all students must be signed out from the CCD office after class. This is for your child's safety, and we will appreciate your support and understanding. We need to insure that we know who each child went home with.

If you can, please let us know that your child will not be in CCD on any given day. You could send in a note the class before, or get in touch with Lori Melton, the CCD Coordinator. Contact information for Lori can be found at the end of this letter.

Thank you for registering your child (or children) for CCD this year. We are looking forward to a good year of growing in faith together!

Sincerely,

The Faith Formation Ministry and the CCD Team

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